



## Frequently Asked Questions:

### Q: Who is eligible for the Weatherization Program?

A: Households with combined gross income below 200% of federal poverty level are eligible. These amounts change over time but are currently:

Number of members in Household	Maximum Gross Annual Income
1	\$24,120
2	\$32,480
3	\$40,840
Add \$8,360 for each additional household member	

### Q: How does Weatherization define a “household?”

A: For the purposes of weatherization eligibility, a household includes all persons living under one roof. This includes but is not limited to family members living with you, roommates, adult children, persons renting space/rooms, etc. It is understood that households change from time to time. Please complete the application listing all people living with you at the time you fill out the application. If your household changes, or you’re anticipating a change in the near future, please contact us.

### Q: I am automatically qualified because a member of my household receives Supplemental Security Income, Aid to Dependent Children, or Heating Assistance. Do I need to send in income verification?

A: Yes. Community Action is required by its funders to verify income for every adult served. It is used for both statistical information and to determine priority.

### Q: What is considered income?

A: Any money you receive is considered income. This includes but isn’t limited to wages/salaries, net receipts from self-employment, retirement, alimony, veteran’s payments, Social Security, pension, dividends, interest, lottery/gambling winnings, receipts from estates or trusts.

### Q: What documents do you need to verify income?

A: For wages/salaries we need your 2016 W-2s and/or paystubs from the previous 3 months. For all other income our required documents are similar to the IRS. For structured payments (Social Security, Alimony, Railroad Retirement, etc.) we need a letter stating your weekly/monthly/quarterly payment amount. Don’t hesitate to call us if you’re unsure what to send. Please remember, we won’t be returning the documents so do not send us originals.

### Q: What do I do if one of the adults in my household has no income?

There is form that you will need to fill out and sign. The form must be notarized so we request that you come into our office during normal business hours to complete this form.

### Q: Why are there multiple Citizenship Forms included?

A: All adults in the household must fill out this form individually. If we didn’t provide enough forms, you’re welcome to come to the office during normal business hours to pick up more copies or contact us and we’ll send more to you.

Community Action Partnership of Lancaster and Saunders Counties  
Weatherization Assistance Program



**Q: How does Community Action decide who receives services first?**

A: We are required to follow our funders' priority list which is provided below:

1. People over 60 years of age	4. High residential energy users
2. People with disabilities	5. Households with high energy burden
3. Families with children under 6	6. All others income-eligible

High residential energy user means a household whose residential energy expenditures exceed the medial level of residential expenditures for all low-income households in the state. The median level for the State of Nebraska is currently \$1,864 per year.

Household with a high energy burden means a household whose residential energy burden (residential expenditures divided by the annual income of that household) exceeds the median level of energy burden for all low-income households in the state. The median energy burden for the State of Nebraska is 18.36% of household income.

**Q: Who is considered to be disabled?**

A: The term *disabled person* has been defined by the Nebraska Energy Office as “any individual who: has a physical or mental disability which constitutes or results in a substantial handicap to the individual’s employment; or has had a record of having, or is regarded as having a physical or mental impairment which substantially limits one or more of the individual’s major life activities; or has a disability which would make the individual eligible to receive disability insurance benefits or Supplemental Security Income from the Social Security Administration or developmentally disabled assistance from the Department of Health and Human Services; or is a veteran or surviving spouse, child, or dependent parent of a veteran receiving compensation from the Veteran’s Administration for a service connected disability or death; or is a veteran or surviving spouse or child of a veteran receiving a pension from the Veteran’s Administration because of a non-service connected disability; or is a veteran receiving a pension from the Veteran’s Administration because of being on a Medal of Honor Roll of one of the military services.”

**Q: What is meant by type of disability?**

A: Acceptable answers may be Physical, Mental, Developmental, HIV/AIDS, Alcohol Abuse, Drug Abuse, Both Alcohol and Drug Abuse, Medal of Honor Recipient, Disabled Veteran Surviving Spouse/Dependent.

**Q: When will I be served?**

A: Community Action must comply with state and federal regulations in determining priority of clients. Your household information is used to determine what priority level you will be given (see question: “How does Community Action decide who receives services first”). You will receive a letter stating which priority level you are. Wait times can vary widely based on the number of clients awaiting services, staffing levels, and funding the agency receives. We strive to assist all clients in a timely manner and appreciate your patience.

**Q: What are the answers you need in the household table of the application?**

Who is the Head of Household	If the owner(s) of the home (as listed on the County Assessor’s Site is living in the household, one of the owners should be the Head of Household.
Race	Asian, Black or African American, American Indian or Alaskan Native, Native Hawaiian or Other Pacific Islander, White, Multi-Racial
Marital Status	Single, Married, Divorced, Widowed